



Willoughby City Council

ORDINARY COUNCIL

MINUTES

27 March 2023

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**Minutes of the Ordinary Council Meeting
held on Monday, 27 March 2023
at the Council Chamber, Chatswood commencing at 7:01pm**

ATTENDANCE:

Councillors

Tanya Taylor (Her Worship the Mayor)
Brendon Zhu (Deputy Mayor)
Georgie Roussac
Nic Wright
Anna Greco
John Moratelli
Hugh Eriksson
Roy McCullagh
Robert Samuel
Angelo Rozos
Sarkis Mouradian
Craig Campbell
Jam Xia

Officers

Debra Just (Chief Executive Officer)
Maxine Kenyon (Customer & Corporate Director)
Hugh Phemister (Planning & Infrastructure Director)
Linda Perrine (Community, Culture & Leisure Director)
Mitchell Noble (Head of Planning)
Angela Casey (Culture & Leisure Manager)
Marcia Doheny (General Counsel)
Kim Appleby (Governance Lead)
Natalie Taylor (Council & Corporate Support Officer)
Adam Booth (Council & Corporate Support Officer)
Matthew Long (Network Support Officer)

Online via Audio Visual Link

Elizabeth Gavey (Chair – Audit, Risk & Improvement Committee – 7:00pm – 7:20pm)

1 OPEN MEETING

2 ACKNOWLEDGEMENT OF COUNTRY

Willoughby City Council acknowledges the Traditional Owners of the lands on which we meet today, the Gamaragal People, and their connections to land, waters, and community. We pay our respects to their Elders past and present, and extend that respect to all Aboriginal and Torres Strait Islander people, including those who may be in attendance today.

3 REFLECTION OR PRAYER

4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

5 CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Meeting of Council held 27 February 2023, copies of which have been circulated to each member of Council, be confirmed.

MOVED COUNCILLOR CAMPBELL / SECONDED COUNCILLOR WRIGHT

CARRIED

Voting

For the Motion: Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

Against: Nil

6 DISCLOSURES OF INTERESTS

In accordance with Part 16 of the Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

- Councillor Wright declared a non-pecuniary less than significant interest in item 12.1 – Investment Report for month of February 2023. Councillor Wright chose to stay in the meeting and take part in any discussion and voting on this item. The reason provided was:

“I am an employee of Westpac Bank with whom Council has investments. As the item is for noting and I have no control or influence over an individual investment of this Council.”

- Councillor Xia declared a non-pecuniary less than significant interest in item 12.1 – Investment Report for month of February 2023. Councillor Xia chose to stay in the meeting and take part in any discussion and voting on this item. The reason provided was:

“I am a full time employee of the Commonwealth Bank (Commercial Banking) with whom Council has investments, but, I do not have any control or influence over the investment held by Council.”

- Councillor Moratelli declared a non-pecuniary less than significant interest in 12.2 Advisory Committee Expressions of Interest - Community Members. Councillor Moratelli chose to stay in the meeting and take part in any discussion and voting on this item. The reason provided was:

“I know a number of the Applicants. My association with the applicants is as colleagues rather than close friends.”

- Councillor Zhu declared a non-pecuniary significant interest in 12.2 Advisory Committee Expressions of Interest - Community Members. Councillor Zhu chose to leave the meeting and take no part in any discussion and voting on this item. The reason provided was:

“I sit on the Board of a charity which promotes active transport and electronic personal mobility devices. One of the Applicants for the advisory committee is an industry partner and provides input to the advocacy and strategy of the organisation.”

- Councillor Rozos declared a non-pecuniary significant interest in 12.6 Public Exhibition - Planning Agreement - 849-859 Pacific Highway, Chatswood. Councillor Rozos chose to leave the meeting and take no part in any discussion and voting on this item. The reason provided was:

“Member (alternate) of the Northern Planning Panel.”

- Councillor Taylor declared a non-pecuniary significant interest in 12.6 Public Exhibition - Planning Agreement - 849-859 Pacific Highway, Chatswood. Councillor Taylor chose to leave the meeting and take no part in any discussion and voting on this item. The reason provided was:

“This item may be presented to the Sydney North Planning Panel for determination, and I am a member of that panel.”

- Councillor Roussac declared a non-pecuniary less than significant interest in 12.12 Request for Memorial Seat in Artarmon Reserve for Mrs Margaret Swann. Councillor Roussac chose to stay in the meeting and take part in any discussion and voting on this item. The reason provided was:

“I live on Burra Road, as did Margaret Swann. We had spoken several times but did not have a long lasting or significant relationship.”

- Councillor Mouradian declared a non-pecuniary less than significant interest in 12.13 Concessional Hire Approved Applicants - July-December 2022. Councillor Mouradian chose to stay in the meeting and take part in any discussion and voting on this item. The reason provided was:

“A member of the Armenian Community being offered a concessional rate.”

- Councillor Xia declared a non-pecuniary less than significant interest in item 13.1 – Notice of Motion 04/2023 - Council Endorsed Crime Prevention Presentation. Councillor Xia chose to stay in the meeting and take part in any discussion and voting on this item. The reason provided was:

"I am a member of Neighbourhood Watch in NSW & VIC since 2012."

7 PETITIONS

PROCEDURAL MOTION – BRING FORWARD ITEM ON THE AGENDA

That standing orders be set aside and items 12.4 and 12.11 be brought forward.

MOVED COUNCILLOR CAMPBELL / SECONDED COUNCILLOR GRECO

CARRIED

Voting

For the Motion: Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

Against: Nil

12.4 AUDIT, RISK AND IMPROVEMENT COMMITTEE ANNUAL REPORT AND MEETING MINUTES 30 NOVEMBER 2022

The chair of the Audit, Risk and Improvement Committee, Elizabeth Gavey, appeared via audio visual link and presented the Annual Report to Council.

MOTION

That Council note the Audit, Risk and Improvement Committee Annual Report and minutes of the meeting held on 30 November 2022.

MOVED COUNCILLOR SAMUEL / SECONDED COUNCILLOR ROUSSAC

CARRIED

Voting

For the Motion: Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

Against: Nil

8 PUBLIC FORUM

Public Forum allows members of the public to address Council for a maximum of three (3) minutes on an issue on the Minutes.

- **Item 12.11 Outcome of Public Exhibition of the Review of the Synthetic Sportsground Management Plan and the Community Use of Sports Facilities Policy**
Matthew Brown (Secretary of Northbridge Football Club) addressed Council in support of the officer's recommendation.

12.11 OUTCOME OF PUBLIC EXHIBITION OF THE REVIEW OF THE SYNTHETIC SPORTSGROUND MANAGEMENT PLAN AND THE COMMUNITY USE OF SPORTS FACILITIES POLICY**AMENDMENT**

That Council:

1. Adopt the *Community Use of Sport Facilities Policy 2023*, with the following specific amendment:
 - (a) Sports infrastructure should be provided to meet the needs of the community without burdening future generations in accordance with Council's Projects and Capital Works prioritisation process.
2. Adopt the *Synthetic Sportsground Management Plan 2023*, with the following specific amendments:
 - (a) Extension of weekend playing hours at Northbridge Oval to be Saturday 8am – 9pm and Sunday 8am – 7pm.
 - (b) Reduction in Sunday booking time at Thomson Oval to 9am – 1pm.
 - (c) Removal of the one Sunday rest day per month at Northbridge, Thomson and Chatswood High School Ovals.
 - (d) Requirement that one Sunday per month in the Winter sports season, Northbridge Oval and Chatswood High School Oval to be used exclusively for womens /girls sport.
3. Delegate to the Chief Executive Officer the authority to finalise and execute the *Community Use of Sport Facilities Policy 2023* and the *Synthetic Sportsground Management Plan 2023* with changes to ground booking times to apply for the 2023 Winter Sport Season.
4. Facilitate a structured dialogue with regional sporting groups between now and the end of the calendar year, to understand how effective this policy and management plan (and related ones) are, in relation to facilitating regional sports and recommend any changes.

MOVED COUNCILLOR SAMUEL / SECONDED COUNCILLOR MOURADIAN

CARRIED

Voting

For the Amendment: Councillors Taylor, Campbell, Moratelli, Mouradian, Roussac, Samuel, Wright, Xia and Zhu

Against: Councillors Eriksson, Greco, McCullagh and Rozos

The Amendment on being put to the meeting was CARRIED and became the Motion.

MOTION

That Council:

1. Adopt the *Community Use of Sport Facilities Policy 2023*, with the following specific amendment:
 - (a) Sports infrastructure should be provided to meet the needs of the community without burdening future generations in accordance with Council's Projects and Capital Works prioritisation process.
2. Adopt the *Synthetic Sportsground Management Plan 2023*, with the following specific amendments:
 - (a) Extension of weekend playing hours at Northbridge Oval to be Saturday 8am – 9pm and Sunday 8am – 7pm.
 - (b) Reduction in Sunday booking time at Thomson Oval to 9am – 1pm.
 - (c) Removal of the one Sunday rest day per month at Northbridge, Thomson and Chatswood High School Ovals.
 - (d) Requirement that one Sunday per month in the Winter sports season, Northbridge Oval and Chatswood High School Oval to be used exclusively for womens /girls sport.
3. Delegate to the Chief Executive Officer the authority to finalise and execute the *Community Use of Sport Facilities Policy 2023* and the *Synthetic Sportsground Management Plan 2023* with changes to ground booking times to apply for the 2023 Winter Sport Season.
4. Facilitate a structured dialogue with regional sporting groups between now and the end of the calendar year, to understand how effective this policy and management plan (and related ones) are, in relation to facilitating regional sports and recommend any changes.

MOVED COUNCILLOR MCCULLAGH / SECONDED COUNCILLOR SAMUEL

CARRIED

Voting

For the Motion: Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

Against: Nil

The Motion on being put to the meeting became the Resolution of Council.

9 MAYORAL MINUTE**9.1 MAYORAL MINUTE 02/2023 - ST LEONARDS / CROWS NEST 2036 PLAN - CROSS LGA BORDER WORKING PARTY****MOTION**

That the Council:

1. Accept the invitation by North Sydney Council to participate in a working party on the St Leonards/Crows Nest 2036 Plan;
2. Nominate a Councillor from Naremburn Ward, Councillor Roussac, to participate in the working party with the Deputy Mayor and a relevant strategic planning officer plus one alternate delegate, Councillor Wright;

Note the purpose of the working party is to explore a “coordinated approach to the planning, design and management of the centre” in the context of the 2036 Plan and identify ways to collaborate and deliver open space, recreational and community facilities to meet the needs of the existing and future population.

MOVED MAYOR TAYLOR

CARRIED

Voting

For the Motion: Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Mouradian, Roussac, Rozos, Wright, Xia and Zhu

Against:

Absent: Councillors Moratelli and Samuel

Note: Councillors Moratelli and Samuel left the meeting at 7:40pm and returned at 7:42pm.

9.2 MAYORAL MINUTE 03/2023 - GENERAL MANAGER'S CONTRACT**MOTION**

That Council note the acceptance by the Chief Executive Officer of the renewed contract, with conditions outlined in this report.

MOVED MAYOR TAYLOR

CARRIED

Voting

For the Motion: Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

Against: Nil

10 CHIEF EXECUTIVE OFFICER'S LATE REPORT**11 MATTERS BY EXCEPTION**

The Mayor invited Councillors to nominate the items they wish Council to consider separately.

- 12.2 Advisory Committee Expressions of Interest – Community Members
- 12.6 Public Exhibition - Planning Agreement - 849-859 Pacific Highway, Chatswood
- 12.7 Council-related Development Application Policy
- 12.8 Minutes - Traffic Committee Meeting Held on 23 February 2023
- 12.10 Level of Service - Maintenance
- 13.1 Notice of Motion 04/2023 - Council Endorsed Crime Prevention Presentation
- 13.2 Notice of Motion 05/2023 - Increasing the Maintenance Budget
- 13.3 Notice of Motion 06/2023 - Engagement of Independent Observer on CEO Panel Review

MOTION

That the staff recommendations for the following items be adopted en bloc:

- 12.1 Investment Report for month of February 2023
- 12.3 Chief Executive Officer's Instrument of Delegation
- 12.5 Additional Council Meeting Request for 15 May 2023
- 12.9 WCC Property Report - 27 March 2023
- 12.12 Request for Memorial Seat in Artarmon Reserve for Mrs Margaret Swann
- 12.13 Concessional Hire Approved Applicants - July-December 2022

MOVED COUNCILLOR MORATELLI / SECONDED COUNCILLOR ZHU

CARRIED

Voting

For the Motion: Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

Against: Nil

PROCEDURAL MOTION – MOVE ITEM TO CLOSED SESSION

That standing orders be set to deal with item 12.2 in Closed session

MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR ERIKSSON

Voting

For the Motion: Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

Against: Nil

12 REPORTS TO COUNCIL**12.6 PUBLIC EXHIBITION - PLANNING AGREEMENT - 849-859 PACIFIC HIGHWAY, CHATSWOOD****MOTION**

That Council:

1. Endorse the draft Planning Agreement for 849-859 Pacific Highway, Chatswood for public exhibition in accordance with Section 7.5 of the *Environmental Planning and Assessment Act 1979* and Clause 204 of the *Environmental Planning and Assessment Regulation 2021*.
2. Authorise the Chief Executive Officer to execute the Planning Agreement following public exhibition and make minor amendments which do not alter its intent.

MOVED COUNCILLOR XIA / SECONDED COUNCILLOR CAMPBELL

CARRIED

Voting

For the Motion: Councillors Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Samuel, Wright, Xia and Zhu

Against: Nil

Notes:

1. Councillors Taylor and Rozos left the meeting at 7:47pm after having declared an interest in this item.
2. Councillor Zhu took the chair.
3. Councillor Taylor returned at 7:58pm and Councillor Rozos returned at 8:01pm.

12.7 COUNCIL-RELATED DEVELOPMENT APPLICATION POLICY**MOTION**

That Council:

1. Adopt the draft Council-related Development Application Conflict of Interest Policy at Attachment 2 noting it arises from a legislative change and that adoption is required by 3 April 2023 for continuity in the assessment of Council-related Development Applications and to achieve legislative compliance.
2. Exhibit the Policy for a minimum of 28 days and provide a report to Council at the 26 June Ordinary Meeting outlining the results of the consultation and any further recommended changes to the Conflict of Interest for Council-related Development Applications Policy.

3. **Note the draft Council-related Development Application Conflict of Interest Procedure at Attachment 3, which sets out how the Policy will be implemented.**
4. **Adopt the draft amendments to the Willoughby Community Participation Plan at Attachment 4 to reflect the legislative change only, while noting that community engagement in relation to Council-related Development Applications will be further considered as part of a review of the Community Participation Plan which will be reported to Council no later than December 2023.**
5. **Revoke Council's Policy titled 'Guidelines for Assessment of Council Development Applications' at Attachment 5, as it will be superseded by the introduction of the Council-related Development Applications Policy.**
6. **That the CEO be granted delegation to make minor adjustments to the Policy that do not alter its intent.**

MOVED COUNCILLOR GRECO / SECONDED COUNCILLOR MCCULLAGH

CARRIED

Voting

For the Motion: Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Samuel, Wright, Xia and Zhu

Against:

Absent: Councillor Rozos

Note: Councillor Rozos was absent from the meeting when this item was voted on.

12.8 MINUTES - TRAFFIC COMMITTEE MEETING HELD ON 23 FEBRUARY 2023
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MOTION

That Council receive and adopt the recommendations arising from the Traffic Committee Meeting held on 23 February 2023.

MOVED COUNCILLOR MCCULLAGH / SECONDED COUNCILLOR ERIKSSON

CARRIED

Voting

For the Motion: Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

Against: Nil

Note: Councillor Zhu left the meeting at 8:02pm and returned at 8:04pm.

12.10 LEVEL OF SERVICE - MAINTENANCE**MOTION**

That Council:

1. Note the provision of high level of maintenance service to all its open spaces, which is reflected by general satisfaction levels, and a high level of presentation of key public open spaces.
2. Note feedback from some residents demonstrates there is an expectation gap between the levels of maintenance Council is able to provide given the annual maintenance budget, and the level they would like to see.
3. During the budgeting cycle consider allocating additional spend of \$500K to Street Cleaning maintenance budget for the hire of additional staff resources to attend to weeding and streetscape care.

MOVED COUNCILLOR GRECO / SECONDED COUNCILLOR MCCULLAGH

AMENDMENT

That Council note this report.

MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR ROUSSAC

CARRIED

Voting

For the Amendment: Councillors Taylor, Campbell, Eriksson, McCullagh, Mouradian, Roussac, Rozos, Samuel, Wright and Xia

Against: Councillors Greco, Moratelli and Zhu

The Amendment on being put to the meeting was CARRIED became the Motion.

MOTION

That Council note this report.

MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR ROUSSAC

CARRIED

Voting

For the Motion: Councillors Taylor, Campbell, Eriksson, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

Against: Councillor Greco

The Motion on being put to the meeting became the Resolution of Council.

13 NOTICES OF MOTION**13.1 NOTICE OF MOTION 04/2023 - COUNCIL ENDORSED CRIME PREVENTION PRESENTATION****MOTION**

That Council:

1. **Endorse an apolitical Crime Prevention Presentation, presented by NSW Police and run by Council's Safe City Unit in conjunction with neighbourhood watch.**
2. **All Councillors are to be excluded as hosts.**

MOVED COUNCILLOR MCCULLAGH / SECONDED COUNCILLOR GRECO

CARRIED

Voting

For the Motion: Councillors Greco, McCullagh, Moratelli, Mouradian, Rozos, Xia and Zhu

Against: Councillors Taylor, Campbell, Eriksson, Roussac, Samuel and Wright

Notes:

1. *Councillor Xia declared an interest in this item.*
2. *Councillors Moratelli and Mouradian left the meeting at 8:17pm and returned at 8:20pm.*
3. *Councillor Eriksson left the meeting at 8:18pm and returned at 8:20pm.*
4. *Councillor Rozos left the meeting at 8:38pm and returned at 8:40pm.*
5. *Councillor Roussac left the meeting at 8:39pm and returned at 8:40pm.*

13.2 NOTICE OF MOTION 05/2023 - INCREASING THE MAINTENANCE BUDGET**MOTION**

That Council:

1. **Recommend an increase in the maintenance budget by an extra \$1,000,000 per annum as part of the budgetary planning process for the next three years to improve the presentation of our suburbs, which will be funded through normal operating revenue.**
2. **The funding be prioritized for tree management, weeding (including traffic devices), litter patrols, and the general appearance of garden beds in high traffic areas.**

MOVED COUNCILLOR ROZOS / SECONDED COUNCILLOR ZHU

CARRIED

Voting

For the Motion: Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

Against: Nil

Note: Councillor Taylor left the meeting at 9:21pm and returned at 9:23pm.

13.3 NOTICE OF MOTION 06/2023 - ENGAGEMENT OF INDEPENDENT OBSERVER ON CEO REVIEW PANEL**MOTION**

That Council:

1. Give consideration to the inclusion of an independent observer on the Chief Executive Officer's (General Manager's) Performance Review Panel.
2. Receive a report back to the April Ordinary Meeting of Council, which outlines the recruitment process for an independent observer.

MOVED COUNCILLOR MCCULLAGH / SECONDED COUNCILLOR GRECO

LOST

Voting

For the Motion: Councillors Greco, McCullagh and Moratelli

Against: Councillors Taylor, Campbell, Eriksson, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

PROCEDURAL MOTION – MOTION BE PUT

That the motion be put.

Moved Councillor WRIGHT

Voting

For the Motion: Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

Against: Nil

Note: Councillor Xia left the meeting at 9:28pm and returned at 9:31pm.

15 CONFIDENTIAL MATTERS**PROCEDURAL MOTION – MOVE INTO CLOSED SESSION**

That Council move into closed session.

MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR GRECO

Voting

For the Motion: Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

Against: Nil

Note: Council moved into closed session at 9:41pm.

12.2 ADVISORY COMMITTEE EXPRESSIONS OF INTEREST - COMMUNITY MEMBERS**MOTION**

That Council:

1. **Appoint the community members to Council's Advisory Committees as per confidential Attachment 2, and that the names be identified in the resolution.**
2. **Write to all the applicants and advise them of the outcome of the Expression of Interest process and outline the next steps for the process and to thank them for their interest and applications.**
3. **Note the comments in relation to the Officer's report in relation to the holding of a further Expression of Interest process to recruit members for the Access and Inclusion; the Bicentennial Reserve and Flat Rock Gully; and the Built and Cultural Heritage Advisory Committees and consider those comments as part of the consideration of the report to be provided to Council after the inaugural meeting of the Advisory Committees pursuant to Council's resolution of 12 December 2022.**

MOVED COUNCILLOR GRECO / SECONDED COUNCILLOR MORATELLI

AMENDMENT

That Council:

1. **Appoint the community members to Council's Advisory Committees as per confidential Attachment 2, and that the names be identified in the resolution.**
2. **Hold a further Expression of Interest process to recruit members for the Access and Inclusion; the Bicentennial Reserve and Flat Rock Gully; and the Built and Cultural Heritage Advisory Committees to gain members who can represent the elements of the Advisory Committee currently missing and this be reported back to Council.**
3. **Write to all the applicants and advise them of the outcome of the Expression of Interest process and outline the next steps for the process and to thank them for their interest and applications.**

MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR SAMUEL

CARRIED

Voting

For the Amendment: Councillors Campbell, Eriksson, Mouradian, Roussac, Samuel, Wright, Xia and Zhu

Against: Councillors Taylor, Greco, McCullagh, Moratelli and Rozos

The Amendment on being put to the meeting was CARRIED became the Motion.

MOTION

That Council:

1. **Appoint the community members to Council's Advisory Committees as per confidential Attachment 2, as follows.**

Final Membership of Advisory Committees

Advisory Committees	Members		
Bushland & Natural Heritage	Meredith Foley Mark Crew Ross Wellings	Kay Donovan Edward Coates Adrienne Kabos	Lorraine Cairnes Gay Spies Scott Graham
Sustainability	John Le Couteur Matt Ridley Gay Spies	Rena Czaplinska-Archer	Eva Coulam Andrew Assaee
Built & Cultural	Rena Czaplinska-Archer Adrian Alexander	Audrey Thomas Nicholas Flood	Paul Storm Wayne Farmilo
Access & Inclusion	Audrey Thomas Suzanne Hartley Julia Norton	Wendy Norton Hellen Woodman Glenda Hewitt	Mark Tonga Ella Gillis Margaret Kay
Bicentennial Reserve & Flat Rock	Nicola Ward Benita Dwyer	Bob Taffel Jennifer Roxburgh	Kristina Dodds Heidi Kay
Active & Integrated Transport	Stephanie Croft Carolyn New Grant Berthold	John Chase Mary Ann Irvin Andrew Nelson	Nathan de Leeuw Wendy Jannings Alan Yang
Cultural & Creative Arts	Jing Han Steve Lockwood Annette Brown	Debra Player Richard Bennett Meredith Melville-Jones	Paul McDonald Rod Herbert Sarah Penicka-Smith

2. **Hold a further Expression of Interest process to recruit members for the Access and Inclusion; the Bicentennial Reserve and Flat Rock Gully; and the Built and Cultural Heritage Advisory Committees to gain members who can represent the elements of the Advisory Committee currently missing and this be reported back to Council.**
3. **Write to all the applicants and advise them of the outcome of the Expression of Interest process and outline the next steps for the process and to thank them for their interest and applications.**

MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR SAMUEL**CARRIED****Voting****For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu**Against:** Councillor McCullagh

The Motion on being put to the meeting became the resolution of Council.

Notes:

1. *Councillors Moratelli and Zhu declared an interest in this item.*
2. *Councillor Samuel left the meeting at 9:41pm and returned at 9:42pm.*
3. *Councillor Zhu left the meeting at 9:42pm for the voting on the Active and Integrated Transport Committee members. He returned at 9:47pm.*
4. *Councillor Rozos left the meeting at 9:42pm and returned at 9:47pm.*
5. *Councillor Roussac left the meeting at 10:20pm and returned at 10:22pm.*
6. *Councillor Taylor left the meeting at 10:23pm and returned at 10:25pm.*

PROCEDURAL MOTION – EXTENSION OF MEETING

To extend the meeting past 10:30pm.

MOVED COUNCILLOR MORATELLI / SECONDED COUNCILLOR GRECO**Voting****For the Motion:** Councillors Taylor, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu**Against:** Councillor Campbell**PROCEDURAL MOTION – MOVE INTO OPEN SESSION**

That Council move into open session.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR WRIGHT**Voting****For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Samuel, Wright, Xia and Zhu**Against:** Nil*Notes:*

1. *Council moved into open session at 10:38pm.*
2. *The Chair reported the resolutions adopted in closed session.*

That Council:

1. **Appoint the community members to Council's Advisory Committees as per confidential Attachment 2, as follows.**

Final Membership of Advisory Committees

Advisory Committees	Members		
Bushland & Natural Heritage	Meredith Foley Mark Crew Ross Wellings	Kay Donovan Edward Coates Adrienne Kabos	Lorraine Cairnes Gay Spies Scott Graham
Sustainability	John Le Couteur Matt Ridley Gay Spies	Rena Czaplinska-Archer	Eva Coulam Andrew Assaee
Built & Cultural	Rena Czaplinska-Archer Adrian Alexander	Audrey Thomas Nicholas Flood	Paul Storm Wayne Farmilo
Access & Inclusion	Audrey Thomas Suzanne Hartley Julia Norton	Wendy Norton Hellen Woodman Glenda Hewitt	Mark Tonga Ella Gillis Margaret Kay
Bicentennial Reserve & Flat Rock	Nicola Ward Benita Dwyer	Bob Taffel Jennifer Roxburgh	Kristina Dodds Heidi Kay
Active & Integrated Transport	Stephanie Croft Carolyn New Grant Berthold	John Chase Mary Ann Irvin Andrew Nelson	Nathan de Leeuw Wendy Jannings Alan Yang
Cultural & Creative Arts	Jing Han Steve Lockwood Annette Brown	Debra Player Richard Bennett Meredith Melville-Jones	Paul McDonald Rod Herbert Sarah Penicka-Smith

2. Hold a further Expression of Interest process to recruit members for the Access and Inclusion; the Bicentennial Reserve and Flat Rock Gully; and the Built and Cultural Heritage Advisory Committees to gain members who can represent the elements of the Advisory Committee currently missing and this be reported back to Council.
3. Write to all the applicants and advise them of the outcome of the Expression of Interest process and outline the next steps for the process and to thank them for their interest and applications.

COUNCIL RESOLUTIONS ADOPTED EN BLOC**12.1 INVESTMENT REPORT FOR MONTH OF FEBRUARY 2023****RESOLUTION**

That Council receive the Statement of Bank Balances and Investment Holdings as at 28 February 2023.

MOVED COUNCILLOR MORATELLI / SECONDED COUNCILLOR ZHU

ADOPTED EN BLOC

Note: Councillors Wright and Xia declared an interest in this item.

12.3 CHIEF EXECUTIVE OFFICER'S INSTRUMENT OF DELEGATION**RESOLUTION**

That Council adopt the delegations of authority to the role of Chief Executive Officer (as statutory general manager) outlined in Attachment 2, as follows.

ATTACHMENT 2

**Instrument of Delegation****Delegations to the General Manager****Willoughby City Council:**

- A. Recognises that certain functions are conferred on the General Manager by the Local Government Act 1993; and pursuant to Section 377 of the Local Government Act 1993
- B. Delegates to the person holding the position of General Manager its functions under the Local Government Act 1993 and any other legislation conferring functions on the Council, **EXCEPT** –
 - 1. the functions which are required by or under the Local Government Act 1993 or by or under any other Act or instrument to be performed by the governing body of the Council;
 - 2. delegations issued by the Council to the Mayor and to Committees;
 - 3. the making of Council policy, releasing Council policy for public consultation or exhibition, and the adoption of a Council policy (where the term policy covers LEP, DCP, Plans of Management, Voluntary Planning Agreement, Annual budget and operational plan, Delivery Program, Community Strategic Plan, strategies, policies and action plans that relate to the Willoughby LGA, elected Council and Councillors);
 - 4. approving variations that, cumulatively exceed the budget and contingency approved by Council;
 - 5. writing off bad debts, including outstanding rates and charges, for amounts above \$5,000 (including GST);
 - 6. the granting of land owner's consent for applications relating to significant Council property, excluding internal refurbishments on all Council property; and
 - 7. leases of Council land and property under market value or for a term of more than 5 years (excluding residential tenancies).

MOVED COUNCILLOR MORATELLI / SECONDED COUNCILLOR ZHU**ADOPTED EN BLOC****12.5 ADDITIONAL COUNCIL MEETING REQUEST FOR 15 MAY 2023****RESOLUTION**

That Council hold an additional Council meeting on 15 May 2023 at 7:00pm, for consideration of the draft 2023/24 Operational Plan and Long Term Financial Plan, to be placed on public exhibition.

MOVED COUNCILLOR MORATELLI / SECONDED COUNCILLOR ZHU**ADOPTED EN BLOC**

12.9 WCC PROPERTY REPORT - 27 MARCH 2023**RESOLUTION**

That Council:

1. Note the property lease portfolio report, including the information contained in Confidential Attachment 2.
2. Note an Unsolicited Proposal has been received, contained in Confidential Attachment 3, and that Council Officer's will have further discussions with the proponent to be better understand their offer to Council.

MOVED COUNCILLOR MORATELLI / SECONDED COUNCILLOR ZHU

ADOPTED EN BLOC

12.12 REQUEST FOR MEMORIAL SEAT IN ARTARMON RESERVE FOR MRS MARGARET SWANN**RESOLUTION**

That Council approve the request for a memorial seat and plaque in Artarmon Reserve in honour of the late Margaret Swann.

MOVED COUNCILLOR MORATELLI / SECONDED COUNCILLOR ZHU

ADOPTED EN BLOC

Note: Councillor Roussac declared an interest in this item.

12.13 CONCESSIONAL HIRE APPROVED APPLICANTS - JULY-DECEMBER 2022**RESOLUTION**

That Council note the following applicants approved for out of term concessional hire in accord with Council's *Community Facilities Hire Policy*.

Category D – 100% concession

- | | |
|--------------------------------|---------|
| • Autism Community Network Inc | \$2,136 |
|--------------------------------|---------|

Category C – 50% concession

- | | |
|-----------------------------|------------|
| • Japan Club of Sydney Inc. | \$3,327.50 |
|-----------------------------|------------|

Category B – 25% concession

- | | |
|--|---------|
| • Hamazkaine Noubar Khatchadourian Theatre Group | \$2,600 |
|--|---------|

MOVED COUNCILLOR MORATELLI / SECONDED COUNCILLOR ZHU

ADOPTED EN BLOC

Note: Councillor Mouradian declared an interest in this item.

16 CONCLUSION OF THE MEETING

The meeting concluded at 10:42pm.

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Ordinary Council meeting held on 27 March 2023. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.

Mayor Tanya Taylor